# Research.gov

# InCommon
# Quick Reference Guide

**The National Science Foundation (NSF)** has partnered with the InCommon Federation to make it simpler and easier for research and education organizations that are also InCommon participants to access online services through Research.gov. Research.gov is an exciting initiative that provides the research community with streamlined grants management services and other resources for multiple federal agencies in one location.
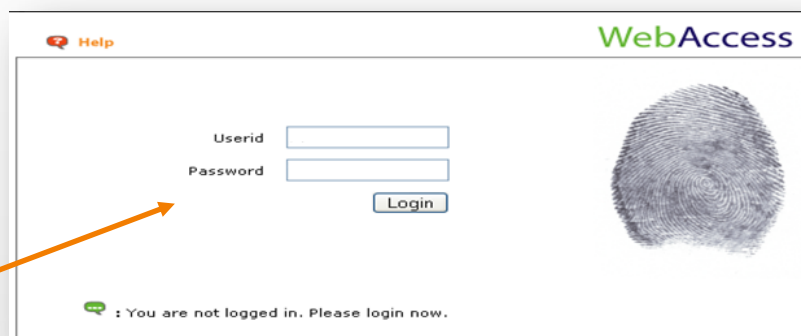
## Getting Started

### Step 1: Log In

Go to your institution's research website and select the link provided to access **Research.gov**.

You will be taken to a page where you will enter your institution-issued user ID and password in the appropriate fields and select **Login**.



Note: Your institution's login page could appear differently.



### Step 2: Activate Your Account

Click **Activate Now** on the right side of the Research.gov page, under the Account Activation section, to go to the "Activate Your Account" page.
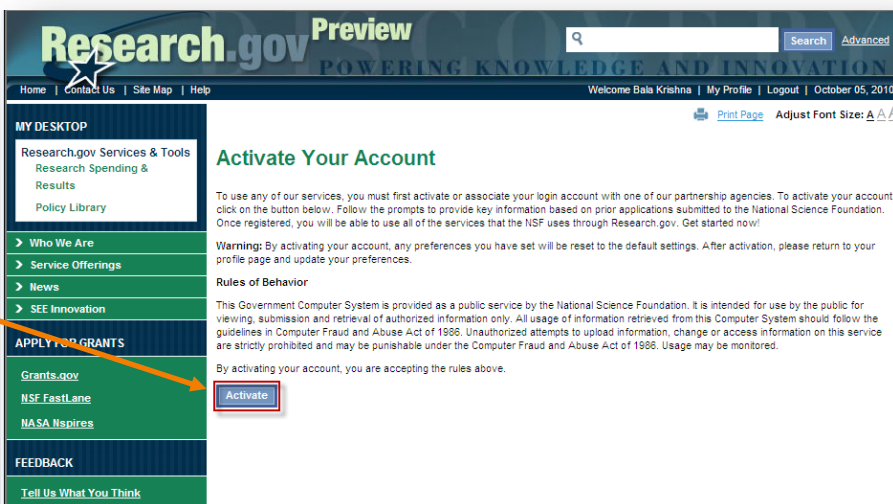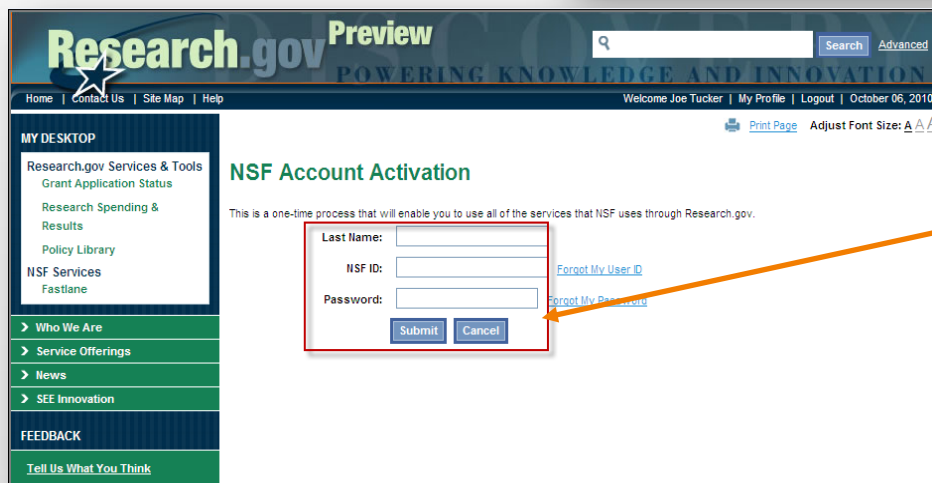
## Activating Your Account with NSF

### Step 3: Agree to Rules of Behavior

Read the Rules of Behavior and click the **Activate** button.

You will be redirected to the NSF Account Activation Page.



### Step 4: Enter Your NSF Account Information

Enter the requested information in the appropriate fields (last name, NSF ID, and password) and select **Submit**. You will receive a message stating that your activation was submitted successfully.

Note: You will still need to activate your account for Research.gov partner agencies (e.g. USDA) using these same steps.



### Step 5: Access Research.gov Grants Management Services

You will now be logged into Research.gov and your Grants Application Dashboard will be displayed.

Note: You are only required to complete steps 2 – 5 during initial account activation. You will arrive directly at this page after your next login from your institution web page once your NSF account is activated.